

Granite School District Attendance Program Process

- Students with 5 or more days missed (unexcused) are identified. Information obtained through weekly Discovery “hot sheet,” teachers, administrators and school counselors.
- Identified Students presented / reviewed by administrator or through team mtg.
- 1st truancy notification mailed to parent or legal guardian (5 days unexcused absence). Student contracts established, parent contact established.
- 2nd truancy notification mailed to parent or legal guardian (10 days unexcused absence). Invitation to pre-court hearing.
- Pre-Court Hearing scheduled; Attendance specialist follow-up contact with parent, guardian and student to ensure attendance at pre-court hearing.
- Elementary pre-court hearing: Information session with parent or legal guardian.
 - Attend pre-court hearing
 - Students attendance is monitored by attendance specialist.
 - Progress noted, encouragement from school to student, parent or legal guardian.
 - Fail to attend pre-court hearing
 - Parent or guardian automatically referred to Salt Lake County District Attorney’s office for prosecution (Class B Misdemeanor).
 - Referral completed by school representative (e.g.. social worker, psychologist, principal, vice principal).
 - Referral submitted to Tifny Iacona.
 - Referral reviewed and submitted to the Salt Lake County District Attorney’s office.
 - Referral reviewed, accepted or denied. If accepted, referral petitioned.
 - Referral sworn to and assigned to a juvenile court judge.
 - Court date given (one month minimum.); school notified of court date and time.
 - Parent or legal guardian and school representative attend pre-trial/arraignment.
 - Parent or legal guardian admit, deny or enter a plea and abeyance.
 - Case continued for review.

- Secondary pre-court hearing: Information session with parent / legal guardian & student.
 - Attend pre-court hearing
 - Student attendance is monitored by attendance specialist.
 - Progress noted; School encouragement is utilized with student, parent or legal guardian.
 - Fail to attend pre-court hearing
 - Student automatically referred to Third District Juvenile Court.
 - Referral completed by school representative.
 - Referral submitted to Jason Rosvall.
 - Referral reviewed and submitted to the Third District Juvenile Court.
 - Referral further reviewed; accepted or denied. If accepted, referral petitioned.
 - Court date assigned, notification mailed to parent or legal guardian.
 - School notified of court date and time.
 - Parent /legal guardian, student & school representative attend arraignment.
 - Student admits or enters a denial.
 - Court sanctions imposed.
 - Case set for further review.