

# Criteria for Research Study Approval

## Granite School District

The Granite District Survey and Research Request Committee reviews applications for educational studies. The committee consists of representatives from School Services, Program Services, PTA, principals, teacher leaders, and the Department of Research, Assessment and Committee members will recommend District participation in projects which:

- a. will benefit education in the District;
- b. will not unreasonably disrupt instructional or administrative time, nor cause any harm to programs of the District, nor violate other law or policy;
- c. will not intrude on the privacy of District patrons or personnel; sample no more than 25% of a given population;
- d. agree to provide the District with the results of the survey or research *prior* to any release or publication.

Evaluation. Granite District will not approve applications which seek to:

- a. study domains extraneous to the improvement of quality teaching and student achievement;
- b. conduct market research which doesn't correlate with the long-range objectives of the board of education;
- c. or recruit students and/or employees for research unrelated to district programs.

The Survey and Research Request Committee meets from September through March on the last Monday of the month in which school is in session. Requests originating from outside the District for surveys or research to be conducted April through September will not be considered. When necessary, requests originating from the schools or from the District may be reviewed at ad hoc meetings to accommodate the needs of District personnel. In order to be placed on the committee agenda and give members time to review applications, the following items need to be received two weeks prior to the meeting date: completed Application for Permission to Conduct Research Study (five copies); IRB approval from sponsoring institution (one copy required before study will be considered); any survey or research instruments to be used (five copies); all parent, student, and teacher consent forms (five copies). Please collate and staple each complete set with the set containing your IRB approval on top. E-mailed applications will not be accepted.

In order to provide the superintendency time to give committee recommendations final approval, notification letters may be sent as much as two weeks after the meeting of the Survey and Research Request Committee.

Submit applications to:

Dr. Darryl W. Thomas, Director  
Research, Assessment and Evaluation  
Granite School District  
2500 South State Street, C-211  
Salt Lake City, Utah 84115  
(801) 646-4559  
E-mail: [Darryl.Thomas@granite.k12.ut.us](mailto:Darryl.Thomas@granite.k12.ut.us)

Click [HERE](#) for the new application form