

Article III.C. Duties and Responsibilities

The superintendent of schools shall:

- A. Be responsible for formulating and recommending school policies.
- B. Keep the Board informed as to how policies are being carried out, the effectiveness of said policies, and the condition and efficiency of the different branches of service in the school system.
- C. Maintain a complete and adequate system of instruction for all pupils residing in the district.
- D. Exercise general supervision and control over the individual schools in the district.
- E. Exercise general supervision and control over the office of personnel, including certified and classified employees. Have power, under Board authorization, to select, employ, assign or to alter the assignment of, to transfer, to suspend, to accept resignations, or to place on probation, and to recommend for promotion or dismissal any or all employees of the Board.
- F. Give direction to the public relations office to assure adequate coverage of information flow to all constituent groups.
- G. Have general responsibility for the District police department and general security of all district buildings and other district property.
- H. Be the official administrative officer and the official representative of the Board of Education.
- I. Be responsible for recommending to the Board the acquisition of sites, construction of buildings (remodeling or modifying of existing school plants), and purchase of furnishings, equipment, and supplies.
- J. Interface with local, state, federal agencies and business enterprises in representing the Board with reference to programs and educational related activities.
- K. Act as the educational lobbyist during legislative sessions to promote and educate legislators about the unique features of the District.
- L. Establish leadership role with the local, region, and state and PTA organization and other parent groups.