

## Downloading and Saving Video Files For Use in Your Classroom

There are many good video clips available on the internet that could be useful in your classroom teaching. Often we find videos on YouTube that could help us in our lessons. YouTube cannot be accessed from school, but if you could save the file to your computer, you would be able to use it in your teaching. Many of these files are in flv format that cannot be played, even if you can save it. These instructions will help you save a video file from the internet, and convert it to a file format that can be used on our school computers.

1. Go on the internet, and find the location of the video you would like to use in your classroom. You can search videos at Youtube, TeacherTube, or any other video website.
2. After you have found the video you want, and it is playing on your screen, Click the address box at the top of your browser. The address should turn blue.
3. Hold down **Ctrl**, and press **C** to copy the address to your clipboard.
4. Go to [www.zamzar.com](http://www.zamzar.com) on the internet.
5. If a light yellow bar appears at the time of the internet window, click on it and enable the site.
6. Click the **Download Videos** tab in the middle of the screen.
7. Delete all letters in the writing box in **Step 1**.
8. Be sure the cursor is in the writing box, and press **Ctrl V** to write the address in the box.
9. In **Step 2**, click on the drop down arrow and select the **wma** format.
10. Enter your email address in **Step 3**.
11. Click the **Convert** button in **Step 4**. It is important to note that when the file is converted, you will only have 24 hours to retrieve the file. Therefore, you must check your email often after sending the file.
12. Click **OK** in the box that pops up. Now, wait patiently.
13. Eventually the video will be uploaded for conversion, and you will be told that you will receive an email telling you that you can download the converted file.
14. When you receive the email, click on the active link you are given, and save the file to a location you can find. The converted file will download after you are prompted to save it.

It can then be played on your computer.

15. You may want to save it to a portable drive such as a thumb drive to take it to another computer. You can easily copy it from drive to drive to transport it to another computer.

Have fun, and enjoy new excitement in your lessons!

(You will note that at the [www.zamzar.com](http://www.zamzar.com) website, you can also upload files from your computer to convert them to other formats. This is useful to convert files to be used on portable video players, such as ipods.)