

## IMMUNIZATION ORDER FORM

1. If you live in the Salt Lake valley you need to come to Cottonwood High Counseling Center to request your records.
2. Print and fill out the request form, bring your picture I.D. with payment. It only takes a few minutes to obtain records. (During the summer months call and make sure someone is going to be at the school before you make a trip over). Hours: 8:00 a.m. - 2:30 p.m. (801) 646-5265.
3. If you need your immunization records faxed, please include the fax # on order form.
4. If you live outside of the area, send the following request along with payment. Payable to Cottonwood High School.

Cottonwood High School  
Attn: Marsha Weatherhead  
5715 So. 1300 E.  
Salt Lake City, Utah 84121

Fee:	\$1.00 per copy - pick up \$2.00 per copy - mailed \$2.00 per copy - faxed
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Most immunization records are kept on computer up to five years after graduation date.

Please Print:

Name(while in school): \_\_\_\_\_

Phone #: \_\_\_\_\_ Grade or Year of Grad: \_\_\_\_\_ or Non Grad

Student Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby authorize the release of my school transcripts to be sent to the above address.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_