

Cottonwood High School Yearbook

Senior Dedications

Dear Parents of a Cottonwood Senior:

Each year the Cottonwood yearbook dedicates a section of the yearbook to letting parents and families of seniors pay a special tribute to their senior. The yearbook staff is now ready to take orders for these dedications. If you aren't sure what this section looks like, look at your student's yearbook from last year (the Senior Dedication section starts on page 163).

The dedications include 1, 2, or 3 pictures of the senior, their name, and a short message expressing love, congratulations, pride, etc., from their parents and/or family. Some parents submit baby pictures or pictures when their student was younger and/or a more current picture. All dedications will be in color. When you select a layout on the order page, please make sure the message you submit is an appropriate length for the amount of space provided for the message.

We are offering three different sizes/prices for you to select:

Large (7.5" x 5" or 4" x 10" – approximately ½ page) with 1, 2, or 3 pictures and a message	\$90
Medium (4" x 5" – approximately ¼ page) with 1, 2, or 3 pictures and a message	\$55
Small (4" x 2.25" – approximately 1/8 page) dedication with 1 picture and a message	\$35

Sample layouts with how many words and pictures you can include on each are on the back of this letter. Please read all instructions on the order form carefully and submit your dedication with payment. We are asking that all photographs be submitted in a digital format this year. You may send files of the pictures on a CD, or there are instructions on the order form for sending files as an attachment with an e-mail. If you send actual pictures (not electronic files), there will be an additional \$2 processing charge per picture for the yearbook staff to scan them and make them ready to use in the yearbook.

The **deadline** for submitting dedications is **Friday, February 26, 2010** (we need to receive your order by this date). If for some reason you cannot submit your order by that date, we will accept **late orders** until **Friday, March 12, 2010**. **However, there will be an additional \$15 charge to submit an order after the March 12, deadline. After March 12, NO dedication orders will be accepted.**

If you have any questions, you may contact me at Cottonwood High School, (385)646-5264, or e-mail me at swynder@graniteschools.org (e-mail is the best way to reach me). Thank you, and we look forward to receiving your order.

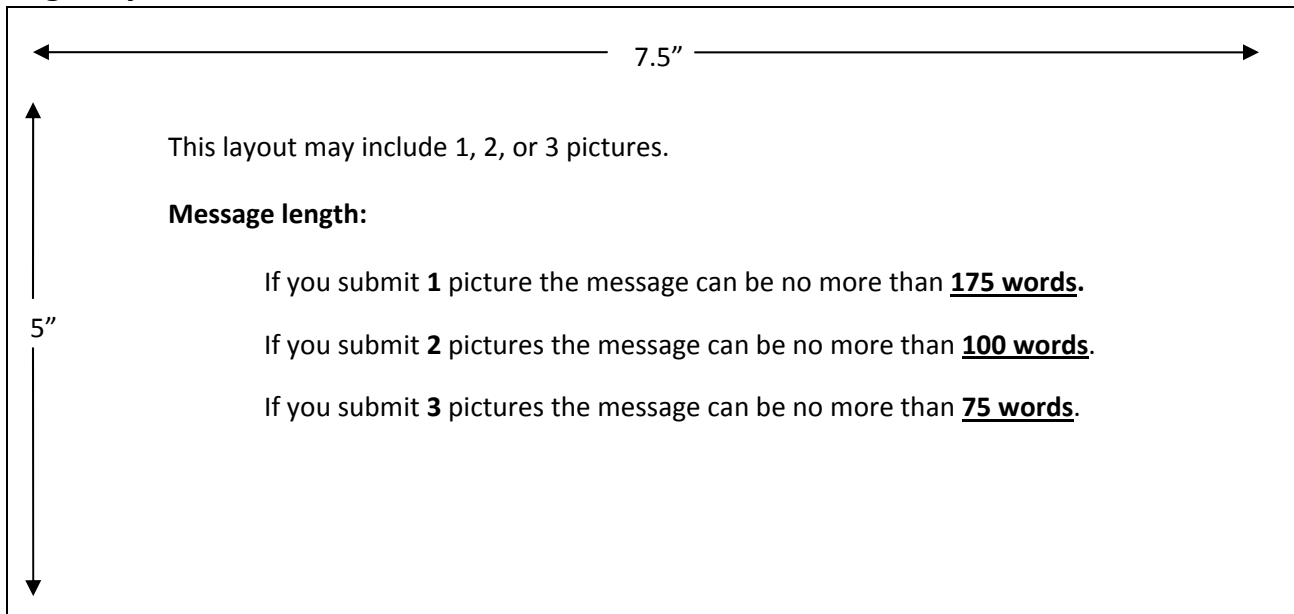
Sincerely,

Stephanie Wynder

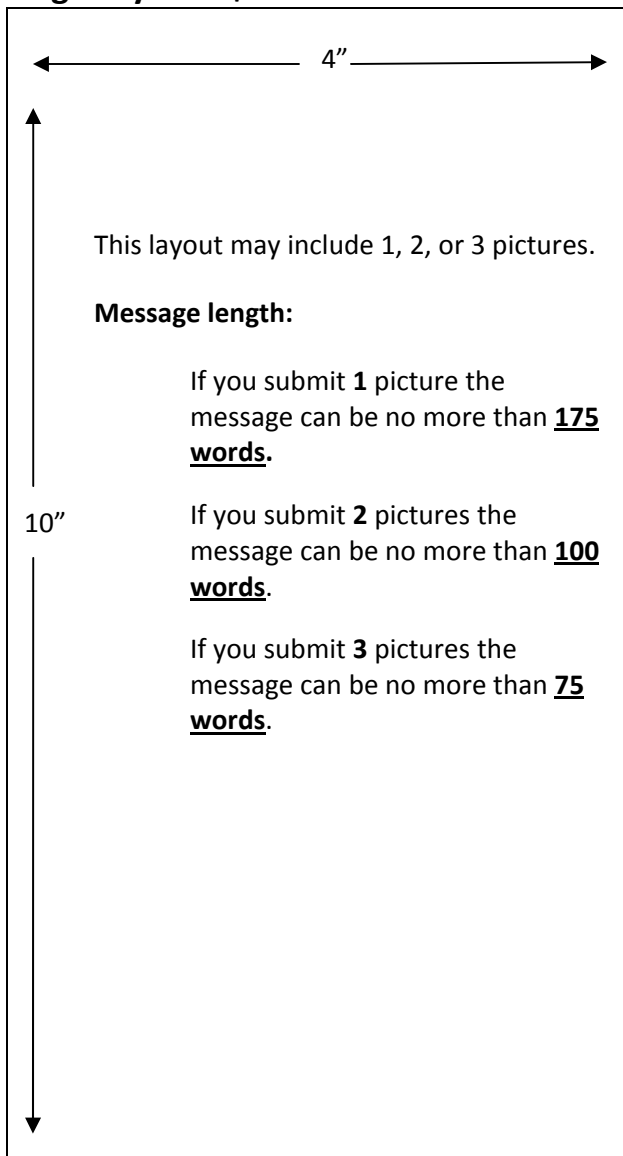
Yearbook Adviser

These samples ARE NOT the actual sizes – use the measurements on the samples to determine the actual size.

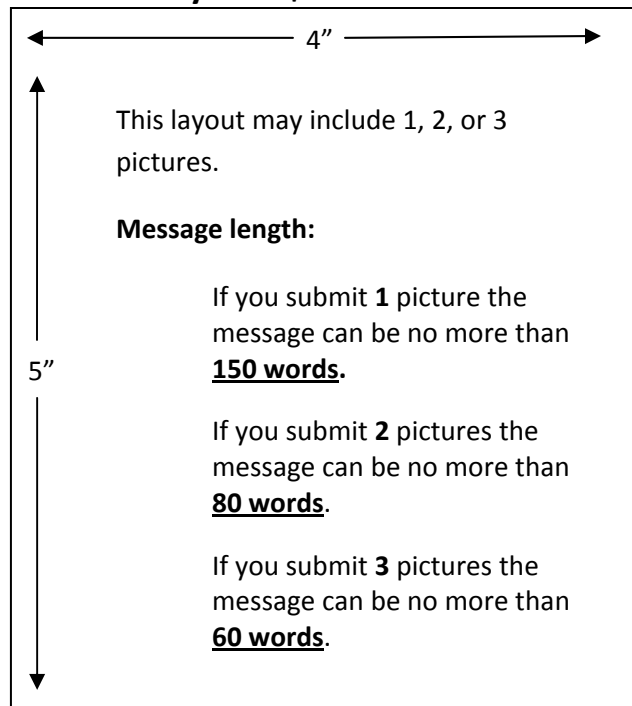
Large Layout - \$90



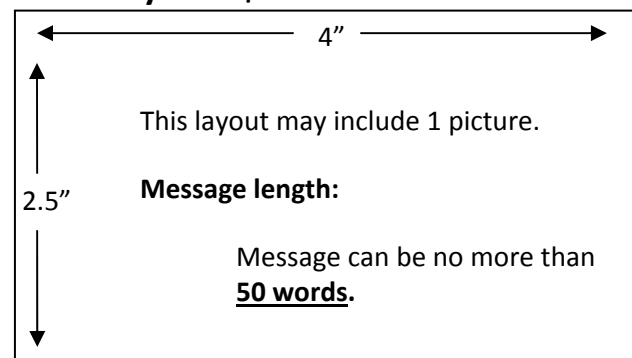
Large Layout - \$90



Medium Layout - \$55



Small Layout - \$35



Cottonwood High School Yearbook

Senior Dedication Order Form

1 Information (please print)

Senior Name: _____

Parent Name: _____

Please write a phone number and/or e-mail address so we can contact you if we have any questions.

Contact Information: _____ *If this is a phone number is it home, cell or work?*

2 Select layout (sample options are on the back of this order form).

Please circle your choice:

Large
(1, 2, or 3 pictures)
\$90

Medium
(1, 2, or 3 pictures)
\$55

Small
(1 picture)
\$35

3 Submit picture(s) one of the following ways (please circle the option you will be using to submit pictures):

- A. Put digital files of pictures (preferably.jpg format) on a CD and send the CD with this order form. **No extra charge.**
- B. Send an e-mail to cwoodyearbook@gmail.com and attach the files of pictures (preferably.jpg format) to the e-mail message. Please put **Senior Dedication** as the subject and include the senior name in the body of the e-mail. You still need to send in this order form with your payment if you send an e-mail with pictures. **No extra charge.**
- C. You may send the actual pictures with this order form, and the yearbook staff will scan the pictures to put them in a digital format. **There will be an additional \$2 charge per picture if you select this option.** If you would like the pictures returned to you, please include a self-addressed, stamped envelope and we will make every effort to get the pictures returned to you.

4 Submit message one of the following ways (please circle the option you will be using to submit message):

- A. Write the message you would like to include with the picture(s) on a separate page and send it with this order form (please print or type). As you write the message please keep in mind the amount of space for text that is included with the layout you selected (number of characters that can be used for each layout are on the back of this page).
- B. Send an e-mail to cwoodyearbook@gmail.com. Please put **Senior Dedication** as the subject and include the senior name in the body of the e-mail along with the message you would like to include. You still need to send in this order form with your payment if you send an e-mail with the message. (If you send an e-mail with the pictures, you can include the message in the same e-mail.)

5 Send payment (if you send picture(s) and message in an e-mail, you still have to send in this form with the payment):

Send this order form and payment to
Stephanie Wynder, Yearbook Adviser
Cottonwood High School
5715 South 1300 East
Salt Lake City, UT 84121

Layout Selection Price (large, medium
or small) \$ _____
Number of actual pictures submitted x \$2 (no
extra charge for images in digital format) _____
Additional \$15 charge if sent AFTER February
26, 2010, but before March 12, 2010 _____

TOTAL DUE \$ _____

Make check or money order payable to Cottonwood High School