

Article IX.A.3.b.      Definitions

- A.      “Board” means the Board of Education of Granite School District.
- B.      “Corrective Discipline” means any warnings, suspensions, or dismissals initiated by the Board or its representative against an employee for acts or omissions which shall include, but not be limited to, those acts or omissions described in IX.A.3.n.
- C.      “Equivalent Position” means a position of the same title on the same lane of the secretary salary schedule without regard to length of contract, school factors or administrative factors.
- D.      “Hourly Secretary” means a secretarial or clerical employee working fewer than eight hours per day. Hourly secretaries are normally limited to fewer than six hours per day or thirty hours per week, are paid from the Hourly Employee Schedule B scale, and are not eligible for fringe benefits.
- E.      “Intern” or “Intern Secretary” means any secretary working eight hours a day in a contract assignment who have completed less than one continuous year of contract employment in the District. Intern secretaries are probationary and have no right or expectation of continuing employment. Intern secretaries are eligible for fringe benefits.
- F.      “Promotion” means reassignment to a job which is a higher paid position with a different job title.
- G.      “Regular secretary” means all secretaries working eight hours a day in a contract assignment who have successfully completed one continuous year of contract employment in the District. Regular secretaries are eligible for fringe benefits.
- H.      “Secretary” means all contract employees with a secretarial or clerical position paid from the secretary salary schedule.
- I.      “Temporary Secretary” means any secretary filling a full time position on a temporary basis (a period of six months to one year). Temporary secretaries are eligible for fringe benefits.
- J.      “Transfer” means reassignment to an equivalent position.
- K.      “Vacancy” means an opening occurring because of an additional contract position being authorized or an opening due to a secretary leaving a contract position for any reason.