

Article VIII.A.14. Yearbooks and Literary Publications

A. Yearbooks in Elementary Schools

Elementary schools may take group pictures of students. Individual pictures may also be taken, provided District guidelines are followed. (See Administrative Memorandum Number 3.) Schools or their associated PTA may produce a yearbook, but it must be provided to every student in participating grades at no cost. Elementary schools are not required to produce a yearbook. The school or its associated PTA may request a nominal, voluntary donation for yearbooks that shall not exceed the cost of production. Students may assist in producing yearbooks, but such activities should not interfere or interrupt instructional time.

Students may opt out of having their photo and identifying information published in a yearbook per federal and state privacy statutes and following the process outlined in the District student privacy guidelines.

B. Yearbooks in Secondary Schools

Secondary schools may produce yearbooks for students. Cost is limited to the board approved fee schedule.

Producing a yearbook at the secondary level is a student activity and an outgrowth of the instructional program. The school personnel or individuals working on the yearbook shall accept no gratuities, gifts or favors that influence the publication of the book. Advertising or other commercial activity associated with creating and publishing a yearbook is governed by Article V.C.10. Advertising and Distributing Information.

Students may opt out of having their photo and identifying information published in a yearbook per federal and state privacy statutes and by following the process outlined in the District student privacy guidelines.

C. Literary Publications

Literary publications are permitted at all schools. Schools may, but are not required to charge for these publications.

D. School administrators and advisors shall review and approve any school publications prior to production.