



---

## Granite School District – Attendance Procedures

Because of the school's commitment to quality education, we are concerned when a student misses school for any reason. The mission of the Granite School District is to prepare every student with the knowledge and skills needed for lifelong success in a changing world. Students who are excessively absent from school are not able to accomplish their educational goals.

According to the Utah Compulsory Attendance Laws (Utah Code 53A-11-101 *et seq.*), parents and students are responsible for regular school attendance. Occasionally a student must be absent from school for reasons which are acceptable to the school, such as illness, medical appointments, family emergencies, or the death of a family member or close friend. Please send a note to school following an absence explaining the reason for your child's absence.

**District Attendance Procedures are as follows:**

- 1. A parent may excuse up to seven (7) days of absences within a school year. Subsequent absences are considered excessive and may require a doctor's note to excuse.**
- 2. After five (5) or more days of unexcused absences within a school year, the school will mail the student/parents a Truancy Letter asking for the parents' help with their student's attendance and warning of consequences for further truancy.**
- 3. After ten (10) days of unexcused absences within a school year, the school will mail the student and parent a Habitual Truancy Notice. The Habitual Truancy Notice requires the student and parents to appear at a pre-court hearing (students under the age of 14) or a truancy mediation meeting (students age 14 and over).**
- 4. Students in grades 9-12 are subject to Granite School District's Citizenship Policy, which states that students with two (2) or more unexcused absences may not receive higher than a "0" in citizenship. Granite District policy requires all students to maintain a 2.0 CPA (Citizenship Point Average) in order to graduate from high school. Excessive absences may jeopardize a student's ability to graduate from high school and/or participate in special programs such as athletics or drivers education.**
- 5. Additionally, Granite District can make a referral to Division of Child and Family Services (DCFS) for educational neglect if a student is absent, without good cause, for more than ten (10) consecutive school days or more than 1/16 of the school period in accordance with Utah Code 78A-6-319.**

Please check with the school attendance specialist or attendance secretary concerning the number of excused or unexcused absences that your student has. Your cooperation is needed in offering your student a quality education. If you have questions regarding these procedures please contact Prevention and Student Placement.